



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY

717.787.5996

TO THE MEMBERS OF THE BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS:

The following is the agenda for the meeting of the Board of Commissioners of Public Grounds and Buildings to be held on Thursday, June 6, at 10:00 a.m. via Teams/Teleconference +1 267-332-8737, Phone Conference ID: 65624455#. Attendees may also join via the Teams Meeting link below.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 267-332-8737,,65624455#](#) United States, Philadelphia

Phone Conference ID: 656 244 55#

AGENDA

- I. Filing of Proof of Sending Notice
- II. Approval of the Report of Actions for the Meeting on May 16, 2024
- III. Report of Executive Sessions held between Meetings
- IV. Leasing
 - A. Old Business
 1. Leases
 - (a) None
 2. Lease Amendments
 - (a) None
 3. Assignment of Lease and Novation
 - (a) None
 - B. New Business
 1. Leases
 - (a) 1004330 SYUGO Properties, LLC (DEP)
 - (b) 1004346 Milford Professional Park, LLC (DOH/DHS)

(c) 1004351 MRL Westgate Properties (DHS)

(d) 1004484 B.G. Enterprise

2. Lease Amendments

(a) 92753-5 Briar Creek Plaza, LLC (PLCB 1901)

(b) 92930-3 Mahi 04, LLC (PLCB 3503)

(c) 93021-3 Shelly and Phyllis Forman (PLCB 5114)

(d) 93547-1 NE Keystone Properties, LP (DOH)

(e) 93747-3 Capital Enterprises, Inc. (PLCB 1516)

(f) 93818-4 H&H Properties, LLC (PLCB 3203)

(g) 94015-3 North Mall Associates (PLCB 6709)

(h) 94135-4 Rapp Holdings LLC (PLCB 1602)

3. Assignment of Lease and Novation

(a) 92792-ALN3 D and S Holdings, LLC (PLCB 5413)

(b) 93851-N1 Nicholas Kartsonas and Theodora Kartsonas (PLCB 6302)

(c) 93893-N1 Professional Development Associates, Inc. (DHS)

(d) 93923-N1 TOWN ASSOCIATES LP (PLCB 2208)

(e) 93961-ALN1 The Pennsylvania State University (L&I)

V. Sole Source Purchases

(a) None

VI. State Insurance Fund

(a) CLSIF23009526 Transportation

(b) CLSIF24011230 PHMC

Reginald B. McNeil, II
Secretary to the Board

STATE INSURANCE FUND
BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS
AGENDA FOR MEETING OF **June 6, 2024**

<u>Board Number</u>	<u>Department</u>	<u>Payment</u>
CLSIF23009526	Transportation	Property/fire PennDOT Dist. 9 Blair County D.O.L. 11/16/23 Replacement \$227,661.28
CLSIF24011230	PHMC	Property/winds PHMC Pennsbury manor D.O.L. 1/10/2024 Cleanup/repairs \$4,325.04

THE SUNSHINE ACT MEETING NOTICES

Management Directive 250.1 Amended
 SUBMIT ONE COPY – PRINT OR TYPE ALL INFORMATION

OFFICE OF ADMINISTRATION EXECUTIVE OFFICES ROOM 311, FINANCE BUILDING HARRISBURG, PA 17120	SIGNATURE OF AGENCY HEAD OR DELEGATE 	TELEPHONE NO. 717-787-4396	DATE SUBMITTED May 23, 2024
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TYPE OF MEETING (SELECT ONE)

REGULAR
 SPECIAL
 CANCELLED
 RESCHEDULED

ADA CONTACT NAME : Capitol Police Communication Center	ADA CONTACT NUMBER: 717-787-3199 (Please list extension if applicable)
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DEPARTMENT AND COMMISSION, BOARD, AUTHORITY, COUNCIL, TASK FORCE, ETC. HOLDING MEETING OR HEARING (NO NAMES OR PERSONAL TITLES MAY BE USED)	TIME (SPECIFY A.M. OR P.M.)	DATE (DO NOT USE NUMERALS FOR MO.)	ROOM NO. AND BUILDING (DO NOT ABBREVIATE)
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PUBLIC MEETING NOTICE PURSUANT TO THE SUNSHINE ACT

DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	June 27, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	July 18, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	August 8, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	August 29, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	September 19, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	October 10, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	October 31, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	November 21, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	December 12, 2024	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	January 2, 2025	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	January 23, 2025	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	February 13, 2025	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	March 6, 2025	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#
DGS Board of Commissioners of Public Grounds and Buildings	10:00 am	March 27, 2025	TEAMS Virtual Meeting+1 267-332-8737, ID: 656 244 55#

Please complete this form and submit via fax to the Office of Administration ATTN: SUNSHINE NOTICE at (717) 346-6771 by 9:00 a.m. Thursday for meetings to be held in the following calendar week. **If Thursday or Friday is a holiday, please submit by 9:00 a.m. on Tuesday.**

For emergency meetings, please call (717) 783-5055 for further assistance.

For general inquiries, please email **OA, Sunshine Act Notices** (ra-SunshineActNotice@state.pa.us).

