



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY

717.787.5996

**TO THE MEMBERS OF THE BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS:**

The following is the agenda for the meeting of the Board of Commissioners of Public Grounds and Buildings to be held on Thursday, June 6, at 10:00 a.m. via Teams/Teleconference +1 267-332-8737, Phone Conference ID: 65624455#. Attendees may also join via the Teams Meeting link below.

## Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 267-332-8737,,65624455#](#) United States, Philadelphia

Phone Conference ID: 656 244 55#

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Board members present: Allison Deibert, Treasurer's Office; Traci Anderson, Governor's Office; and Kellie Portman, Department of General Services

Notice of Recording: Prior to the meeting, and again upon commencement of the meeting, notice was given that the meeting was to be recorded and failure to hang up constituted consent to the recording.

### **Report of Actions**

- I. Filing of Proof of Sending Notice - **Yes**
- II. Approval of the Report of Actions for the Meeting on May 16, 2024 – **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
- III. Report of Executive Sessions held between Meetings - **None**
- IV. Leasing
  - A. Old Business
    1. Leases
      - (a) None
    2. Lease Amendments
      - (a) None
    3. Assignment of Lease and Novation
      - (a) None
  - B. New Business

1. Leases
  - (a) 1004330 SYUGO Properties, LLC (DEP) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (b) 1004351 MRL Westgate Properties (DHS) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (c) 1004484 B.G. Enterprise (DOH) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (d) 1004488 Capital Enterprises, Inc. (PLCB 1516) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  
2. Lease Amendments
  - (a) 92753-5 Briar Creek Plaza, LLC (PLCB 1901) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (b) 92930-3 Mahi 04, LLC (PLCB 3503) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (c) 93021-3 Shelly and Phyllis Forman (PLCB 5114) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (d) 93547-1 NE Keystone Properties, LP (DOH) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (e) 93747-3 Capital Enterprises, Inc. (PLCB 1516) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (f) 93818-4 H&H Properties, LLC (PLCB 3203) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (g) 94015-3 North Mall Associates (PLCB 6709) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (h) 94135-4 Rapp Holdings LLC (PLCB 1602) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  - (i) 1004346-1 Milford Professional Park, LLC (DOH/DHS) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
  
3. Assignment of Lease and Novation
  - (a) 92792-ALN3 D and S Holdings, LLC (PLCB 5413) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**

- (b) 93851-N1 Nicholas Kartsonas and Theodora Kartsonas (PLCB 6302) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
- (c) 93923-N1 TOWN ASSOCIATES LP (PLCB 2208) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
- (d) 93961-ALN1 The Pennsylvania State University (L&I) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**

V. Sole Source Purchases

- (a) P23-20 Custom Data Processing (DOH) - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**

VI. State Insurance Fund

- (a) CLSIF23009526 Transportation - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**
- (b) CLSIF24011230 PHMC - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**

VII. Sunshine Act Notice

- (a) Acceptance of list of Board Meetings from June 27, 2024 through June 26, 2025 listed in accordance with the Sunshine Act - **Motion to approve by Traci Anderson, Allison Deibert 2<sup>nd</sup> motion to approve.**

Reginald B. McNeil, II  
Secretary to the Board

Next Scheduled Board Meeting: June 27, 2024