



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE SECRETARY

717.787.5996

TO THE MEMBERS OF THE BOARD OF COMMISSIONERS OF PUBLIC GROUNDS AND BUILDINGS:

The following is the agenda for the meeting of the Board of Commissioners of Public Grounds and Buildings to be held on Thursday, December 30, 2021 at 10:00 a.m. via Teams/Teleconference +1 267-332-8737, Phone Conference ID: 195845750#. Attendees may also join via the Teams Meeting link below.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 267-332-8737,,195845750#](#) United States, Philadelphia

Phone Conference ID: 195 845 750#

Board members present: Kathryn Joyce, Treasurer's Office; Brian Zweiacher, Governor's Office and Ed Flick, Department of General Services

Notice of Recording: Prior to the meeting, and again upon commencement of the meeting, notice was given that the meeting was to be recorded and failure to hang up constituted consent to the recording.

Report of Actions

- I. **Filing of Proof of Sending Notice - Yes**
- II. **Approval of the Report of Actions for the Meeting on December 9, 2021. - Motion to approve by Brian Zweiacher; Kathryn Joyce 2nd the motion to approve.**
- III. **Report of Executive Sessions held between Meetings - None**
- IV. **Leasing**
 - A. **Old Business**
 1. **Leases**
 - (a) **None**

2. Lease Amendments

(a) None

3. Assignment of Lease and Novation

(a) None

B. New Business

1. Leases

(a) 1003913 3240 Schoolhouse LP (DCNR) - Motion to approve by Brian Zweischer; Kathryn Joyce 2nd the motion to approve.

2. Lease Amendments

(a) 92917-3 The Alcamar Company, LLC (L&I) - Motion to approve by Brian Zweischer; Kathryn Joyce 2nd the motion to approve.

(b) 93240-4 Sunburst Corporation of Blakely (LCB-4506) - Motion to approve by Brian Zweischer; Kathryn Joyce 2nd the motion to approve.

(c) 94324-3 Pennmark Clearfield Holdings, LLC (LCB-1705) - Motion to approve by Brian Zweischer; Kathryn Joyce 2nd the motion to approve.

3. Assignment of Lease and Novation

(a) 92615-N1 P. Joseph Lehman, Sr., d/b/a Wind Enterprises Limited Partnership (PSP) - Motion to approve by Brian Zweischer; Kathryn Joyce 2nd the motion to approve.

V. Sole Source Purchases

(a) None

VI. State Insurance Fund

(a) None

**Curt Topper
Secretary to the Board**

Next Scheduled Board Meeting: January 20, 2022